Proposed Plan Review Document:

Section 1. Progress Toward Goals

Instructions: List each plan goal, strategy, and/or action item and give an update on its progress.

Recommended format for reporting:

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Goal	Action Items	Completed	In Progress	Not Completed	Needs Revision	Comments
I.A.	Orientation		X			Classroom presentations are being made
II.A.	Assessment		X			Assessments made at appropriate intervals
III.A./B.	Counseling		X			Counselors are seeing students as needed
IV.A.	Admissions		X			Continuing to work with PeopleSoft
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Resource Request from Plan Review, 2011-2012

Complete a resource request form for each item or group of related items needed to meet the goals of the plan.

1. Plan Name:	Noncredit Matriculation				
2. Describe the res	source request.				
Purchase ma	rketing materials to increase enrollment in noncredit programs.				
3. Identify the plan	goal, strategy, or action item that this resource request addresses.				
Improve adm	issions to the noncredit program.				
4. Identify any EMI request addresses	P goals, institutional core competencies, or student learning outcomes that this resource				
Goal 3 – Instructional Programs and Student Services					
	le outcome will result from filling this resource request?				
Increase student enrollment at Garfield.					

6. What resources are needed to fill this request?

Type of	Amount		
Resource	Requested	Description/ Details	Justification
Personnel			
Facilities			
Equipment			
Supplies	\$ 7,500	Marketing	Increase enrollment in noncredit
Software			
Training			
Other			
Total	\$ 7,500		

Resource Request from Plan Review, 2011-2012

Complete a resource request form for each item or group of related items needed to meet the goals of the plan.

1. Plan Name:	Noncredit Matriculation
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2. Describe the resource request.

Ongoing yearly request to provide transportation for noncredit students to the Main/Credit Campus, once each fall and spring semester.

3. Identify the plan goal, strategy, or action item that this resource request addresses.

Continuing to Credit Classes Process – tour of main campus for noncredit students

4. Identify any EMP goals, institutional core competencies, or student learning outcomes that this resource request addresses.

5. What measurable outcome will result from filling this resource request?

Increase student enrollment at the credit campus.

6. What resources are needed to fill this request?

Type of	Amount		
Resource	Requested	Description/ Details	Justification
Personnel			
Facilities			
Equipment			
Supplies			
Software			
Training			
Other	\$ 1,200	Bus Transportation	Transport noncredit students to credit campus
Total	\$ 1,200		