# GLENDALE COMMUNITY COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE

Wednesday, October 12, 2011 1:40 p.m., CR 230

## **APPROVAL OF MINUTES**

September 28, 2011 Curriculum and Instruction Meeting

## **NEW BUSINESS**

<ol> <li>Music 140</li> <li>(Change in Requisite Skills-Second Reading)</li> </ol>	Green
<ol> <li>English 127         (Change in Requisite Skills-Second Reading)</li> </ol>	Ritterbrown
3. ESL 126, ESL 136, ESL 146 (Change in Requisite Skills-Second Reading)	Flynn
4. Media Arts 213 (Second Reading)	Green
5. Media Arts 213 (Prerequisite-Second Reading)	Green
6. Sociology 103 (Second Reading)	Dulay
7. Sociology 103 (Recommended Preparation-Second Reading)	Dulay
8. Architectural Technology – Computer Aided Design (CAD) Certificate of Achievement (New Certificate of Achievement-Second Reading)	Rubke
9. Architectural Technology –Commercial Drafting and Design Certificate of Achievement (New Certificate of Achievement-Second Reading)	Rubke
<ol> <li>Architectural Technology – Drafting and Portfolio Development Certificate of Achievement (New Certificate of Achievement-Second Reading)</li> </ol>	Rubke

Page 2 Curriculum & Instruction Meeting September 28, 2011

11. Architectural Technology – Residential Drafting and Design Rubke Certificate of Achievement (New Certificate of Achievement-Second Reading)

12. Administration of Justice 201 Rubke (Second Reading)

13. Administration of Justice 201 Rubke (Recommended Preparation-Second Reading)

14. Culinary Arts 112 Rubke (Substantive Revision-Second Reading)

#### GLENDALE COMMUNITY COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE MINUTES

### Wednesday, September 28, 2011 1:40 p.m., (CR 230)

Sarah McLemore and David Mack, Co-Chairs, called the meeting to order at 1:40 p.m.

Members Present: Trudi Abram, Marcus Afshar, Maria Czech, Mike Dulay, Barb Erfurt, Megan Ernst, Lourdes Girardi (proxy for Stacy Jazan), Kathy Holmes, Kohar Kesian, Maria Kretzmann, Elis Lee, Michael Ritterbrown, Scott Rubke, Rory Schlueter, Armen Ter-Oganesyan

Resources Present: Kristin Bruno, Ron Harlan, Jenny McMahon, Terrence Yu

Guests: Kathy Flynn, Rick Guglielmino, Emelyn Judge, Richard Kamei, Mary Mirch, Lynn Mizuno, Dana Nartea, Mike Petros

#### APPROVAL OF MINUTES

- MSC (Schlueter, Abram) to approve the May 18, 2011 minutes
- MSC (Schlueter, Abram) to approve the September 14, 2011 minutes

#### **NEW BUSINESS**

1.	Biology 127, Biology 128, Biology 132,	MSC (Kretzmann, Er
	Biology 135, Biology 146	the Credit by Exam o
	(Change in Credit by Exam)	127, 128, 132, 135, 1
	, ,	change is effective Fa

- 2. Chemistry 101H, Chemistry 102H, Chemistry 103, Chemistry 115, Chemistry 143 (Delete from Catalog)
- 3. Geography 120, Geography 121, History 112, History 135, History 150, Political Science 151 (Delete from Catalog)
- 4. Architecture 250 (Change in Grading Policy)
- 5. Associate of Arts in Music Major (Major Revision)

MSC (Kretzmann, Erfurt) to remove the Credit by Exam option to BIOL 127, 128, 132, 135, 146. This change is effective Fall 2012.

MSC (Girardi, Schlueter) to delete CHEM 101H, 102H, 103, 115, 143 from the catalog. This change is effective Fall 2012.

MSC (Dulay, Schlueter) to delete GEOG 120, 121; HIST 112, 135, 150; POL S 151 from the catalog. This change is effective Fall 2012.

MSC (Rubke, Schlueter) to add the Pass/No Pass option to ARCH 250. This change is effective Fall 2012.

Withdrawn

Minutes Curriculum & Instruction Meeting September 28, 2011 Page 2

- 6. Music 140 (Change in Requisite Skills)
- 7. English 127 (Change in Requisite Skills)
- 8. ESL 126, ESL 136, ESL 146 (Change in Requisite Skills)

- 9. Media Arts 213 (First Reading)
- 10. Media Arts 213 (Prerequisite)

MSC (Girardi, Schlueter) to approve the First Reading of the change in requisite skill for MUSIC 140: "Add MUSIC 236 and 237 to the list of possible corerquisites." This change is effective Fall 2012.

MSC (Ritterbrown, Dulay) to approve the First Reading of the change in requisite skill for ENGL 127: "Prerequisite: Eligibility for ENGL 101." This change is effective Fall 2012.

MSC (Lee, Dulay) to approve the First Reading of the change in requisite skill for ESL 126: "Prerequisite: Placement is based on a composite of test scores and academic background or ESL 116." MSC (Lee, Dulay) to approve the First Reading of the change in requisite skill for ESL 136: "Prerequisite: Placement is based on a composite of test scores and academic background or ESL 126." MSC (Lee, Dulay) to approve the First Reading of the change in requisite skill for ESL 146: "Prerequisite: Placement is based on a composite of test scores and academic background or ESL 136." These changes are effective Fall 2012.

MSC (Abram, Schlueter) to approve the First Reading of MEDIA 213.

MSC (Dulay, Abram) to approve the First Reading of the prerequisite for MEDIA 213: "Prerequisite: MEDIA 103 or equivalent."

Minutes Curriculum & Instruction Meeting September 28, 2011 Page 3

- 11. Sociology 103 (First Reading)
- 12. Sociology 103 (Recommended Preparation)
- 13. Architectural Technology –
  Computer Aided Design (CAD)
  Certificate of Achievement
  (New Certificate of Achievement)
- 14. Architectural Technology –
  Commercial Drafting and Design
  Certificate of Achievement
  (New Certificate of Achievement)
- 15. Architectural Technology –
   Drafting and Portfolio Development
   Certificate of Achievement
   (New Certificate of Achievement)
- 16. Architectural Technology Residential Drafting and Design Certificate of Achievement (New Certificate of Achievement)
- 17. Administration of Justice 201 (First Reading)
- 18. Administration of Justice 201 (Recommended Preparation)

MSC (Dulay, Ritterbrown) to approve the First Reading of SOC 103.

MSC (Dulay, Ritterbrown) to approve the First Reading of the recommended preparation for SOC 103: "Recommended preparation: ENGL 120 or ESL 151."

MSC (Rubke, Schlueter) to approve the First Reading of the Architectural Technology – Computer Aided Design (CAD) Certificate of Achievement.

MSC (Rubke, Schlueter) to approve the First Reading of the Architectural Technology – Commercial Drafting and Design Certificate of Achievement.

MSC (Rubke, Schlueter) to approve the First Reading of the Architectural Technology – Drafting and Portfolio Development Certificate of Achievement.

MSC (Rubke, Schlueter) to approve the First Reading of the Architectural Technology – Residential Drafting and Design Certificate of Achievement.

MSC (Rubke, Schlueter) to approve the First Reading of ADMJ 201.

MSC (Dulay, Schlueter) to approve the First Reading of the recommended preparation for ADMJ: "Recommended preparation: Eligibility for ENGL 120 or ESL 151." Minutes Curriculum & Instruction Meeting September 28, 2011 Page 4

19. Culinary Arts 112 (Substantive Revision-First Reading)

MSC (Rubke, Abram) to approve the First Reading of the Substantive Revision of CULIN 112.

The meeting was adjourned at 3:40 p.m.

## **English 127 Entry Expectations Revisions**

#### From:

Prior to enrolling in this course, the student should be able to:

- a. Analyze short essays (approximately 2-6 pages in length) to identify thesis, topic, developmental and concluding sentences, as well as transitional expressions used to increase coherence.
- b. Evaluate compositions for unity, sufficiency of development, evidence, coherence, and variety of sentence structure.
- c. Organize and write an essay which
  - Addresses the topic and is directed by a thesis statement
  - Has an introduction, body, and conclusion and demonstrates a basic understanding of essay organization
  - Shows some awareness of critical thinking: i.e., linkage of evidence with assertion, some awareness of pro-con sides to an issue, ability to compare/contrast two short readings in a focused way
  - Develops ideas, moving from general to specific
  - Is easy to read and follow
  - Uses a variety of sentence types

To:

Prior to enrolling in this course, the student should be able to:

- 2. organize and write thesis-based essays
- 3. use detailed examples, facts, logical explanations, and other appropriate support for thesis statements
- 4. critically analyze selected prose works dealing with important contemporary issues
- 5. summarize, analyze, and synthesize information, express and apply standards for judgment, compare and contrast, and evaluate evidence in order to form and state reasoned opinions
- 6. gather and organize information through library research
- 7. demonstrate a command of grammar, diction, syntax, and mechanics sufficient for college level work as specified by the English 120 rubric.