

**GLENDALE COMMUNITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
MINUTES**

**Wednesday, March 28
1:40 p.m., (CS 266)**

Sarah McLemore, Kathy Bakhit co-chairs, called the meeting to order at 1:40 p.m.

Voting Members Present: Trudi Abram, Marcus Afshar, Shelley Aranoff, Richard Cortes, Maria Czech, Michael Dulay, Barb Erfurt, Megan Ernst, Kathy Holmes, Stacy Jazan, Kohar Kesian, Maria Kretzmann, Elis Lee, Michael Ritterbrown, Scott Rubke, Rory Schlueter, Jeanette Stirdivant

Resources Present: Kristin Bruno, Edward Karpp, Jenny McMahon, Terrence Yu

Guests Present: Daphne Dionisio, Peter Green, Susan Hoehn, Dana Nartea, Frankie Strong

I. Approval of Minutes

MSC (Schlueter/Abram) to approve the minutes of the March 14, 2012 C & I Committee meeting

II. New Business

- 1 Guidelines for First and Second Readings (First Reading)
MSC Schlueter/Bakhit to move this item from #34
MSC Dulay/Abram to approve guidelines for First and Second Readings and to include the guidelines in the C&I Handbook
- 2 Lifelong Learning Seminar 80, Lifelong Learning Seminar 130, Learning Seminar 200 (Delete from Catalog)
MSC Czech/Stirdivant to delete from catalog LLS 80, LLS 130, LLS 200
- 3 Mathematics 141 (Change in Course Note)
MSC Holmes/Jazan to change Course Note for Mathematics 141 to read:
“Students with two unsuccessful attempts in Mathematics 141 with a grade of W, D, F, or NP who wish to complete Elementary Algebra will be required to take the Mathematics 145/245 and 146/246 sequence. This course may not be taken for credit by students who have completed mathematics 146 or 246. A maximum of 4 units will be granted for Mathematics 141, 145, 146, 245, and 246.”
- 4 Mathematics 101 (Change in Course Note)
MSC Holmes/Jazan to change Course Note for Mathematics 101 to read:
“Students with two unsuccessful attempts in Mathematics 101 with a grade of W, D, F, or NP who wish to complete Intermediate Algebra will be required to take the Mathematics 119/219 and 120/220 sequence. This course may not be taken for credit by students who have completed Mathematics 120 or 220. A maximum of 5 units will be granted for Mathematics 101, 119, 120, 219, and 220.”

- 5 Mathematics 110 (Change in Course Note)
MSC Holmes/Jazan to change Course Note for Mathematics 110 to read:
“Students with two unsuccessful attempts in Mathematics 110 with a grade of W, D, F, or NP who wish to complete Precalculus, will be required to take the Mathematics 100 and 102 sequence. A maximum of 6 units may be earned from any combination of Math 100, Math 102, and Math 110.”
- 6 Dance 105, Dance 112, Dance 113, Dance 123, Dance 134, Dance 138
(Delete from Catalog)
MSC Abram/Dulay to delete from catalog DANCE 105, DANCE 112, DANCE 113, DANCE 123, DANCE 134, DANCE 138
- 7 Dance Teaching Certificate (Certificate Revision-First Reading)
MSC Abram/Kretzmann to delete DANCE 112, DANCE 123, DANCE 131, DANCE 138 from the list of restricted elective courses from the Dance Teaching Certificate
- 8 Choreographic Studies and Dance Technique (Certificate Revision-First Reading)
MSC Abram/Cortes to delete from the Choreographic Studies and Dance Technique Certificate DANCE 112, DANCE 113, DANCE 123, DANCE 131, DANCE 132, DANCE 134, DANCE 141, DANCE 145
- 9 Choreographic Studies and Dance Technique (Associate in Arts Degree Revision-First Reading)
MSC Abram/Cortes to delete from the Choreographic Studies and Dance Technique Associate in Arts Degree DANCE 131, DANCE 132
- 10 Art 186 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 186
- 11 Art 187 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 187
- 12 Art 188 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 188
- 13 Art 189 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 189
- 14 Art 190 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 190
- 15 Art 191 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 191

- 16 Art 192(Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 192
- 17 Art 193 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 193
- 18 Art 195 (Change in Hours-First Reading)
MSC Abram/Schlueter to remove 2 TBA studio hours from ART 195
- 19 Architecture 160 (New Course-First Reading)
MSF Rubke/Schlueter to approve first reading of ARCH 160
The following changes to ARCH 160 were recommended:
- amend catalog statement
 - revise the language in the lead in phrase in the Course Entry Expectations
 - consider making course repeatable
 - update textbook
- The C & I co-chairs will contact the division chair and course author to discuss the changes.
- It was recommended by the C & I committee that the course be resubmitted for a second reading at the next C & I meeting with the changes above having been considered by the proposing faculty member.
- 20 Architecture 160 (Prerequisite-First Reading)
MST Dulay/Ritterbrown to table first reading of the Prerequisite for ARCH 160
Because the course's first reading was not approved, the approval of the prerequisite was tabled. However, it was recommended that the course's prerequisite be approved at the next meeting pending the course's review at C & I.
- 21 Computer Science/Information Systems 130 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 130 (Prerequisite-First Reading)
- 22 Computer Science/Information Systems 135 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 135 (Prerequisite-First Reading)
- 23 Computer Science/Information Systems 137 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 137 (Prerequisite-First Reading)
- 24 Computer Science/Information Systems 139 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 139 (Prerequisite-First Reading)
- 25 Computer Science/Information Systems 151 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 151 (Prerequisite-First Reading)

- 26 Computer Science/Information Systems 165 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 165 (Prerequisite-First Reading)
- 27 Computer Science/Information Systems 211 Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 211 (Prerequisite-First Reading)
- 28 Computer Science/Information Systems 264 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 264 (Prerequisite-First Reading)
- 29 Computer Science/Information Systems 265 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 265 (Prerequisite-First Reading)
- 29 Computer Science/Information Systems 266 (Prerequisite-First Reading)
MST Schlueter/Cortes to table approval of CS/IS 266 (Prerequisite-First Reading)
- 31 Call for Agenda Items Process **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th
- 32 Task Force for Certificate and Degree Revision Form **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th
- 33 Curriculum Handbook **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th
- 34 C&I Faculty Co-Chair's role and Academic Senate **McLemore**
This agenda item will be discussed at the next meeting on April 25th
- 35 Catalog Deletion Process (First Reading) **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th
36. Justification for Need Process and Draft Guidelines (First Reading) **McLemore and Bakhit**
This agenda item will be discussed at the next meeting on April 25th
- 37 Changes to Title 5 Section 55003 (Policies for Prerequisites, Corequisites and and Advisories on Recommended Preparation)
Discussion ensued regarding Title 5. Additional discussion will occur at the next C & I meeting.

Meeting was adjourned at 3:40 p.m.