GLENDALE COMMUNITY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
Minutes
Wednesday, May 9, 2012
1:40 p.m., (CS 266)

Sarah McLemore and Kathy Bakhit, co-chairs, called the meeting to order at 1:40 p.m.

Voting Members Present: Trudi Abram, Shelley Aranoff, Richard Cortes, Maria Czech, Michael Dulay, Barb Erfurt, Kathy Holmes, Kohar Kesian, Maria Kretzman, Elis Lee, Michael Ritterbrown, Scott Rubke, Rory Schlueter, Jeanette Stirdivant

Voting Members Absent: Marcus Afshar, Megan Ernst, Armen Ter-Oganesyan, Stacy Jazan

Resources Present: Kristin Bruno, Edward Karpp, Jenny McMahon, Terrence Yu

Guests: Daphne Dionisio, Susan Hoehn, Dana Nartea, Frankie Strong

I. Approval of Minutes

MSC Abram/Rubke to approve minutes of the April 25, 2012 C & I Meeting (Second Reading of March 28th Agenda Items)
13 Ayes, 1 Abstention

MSC Abram/Rubke to approve minutes of the April 25, 2012 C & I Meeting
13 Ayes, 1 Abstention

- Correction to agenda item #7 AD St 154 to MSF from MSC this motion failed. Online version of the minutes reflects this correction.
- Addition to minutes of the April 2012 C & I Meeting as follows: Pedagogical rationale for course combination of AD ST 150 & Ad ST 151 should be addressed when brought back for a second reading. This will be added to the online copy of the minutes.
- Correction to agenda item #10 Soc Sci 200 line 3 correction from exit to **entry** expectations. Online version of the minutes reflects this correction.

II. Old Business

1. C & I Handbook **McLemore and Bakhit**
   Committee discussed handbook and suggested the following additions

   - Section I Introduction Page 7 spell out CCR T 5 to **California Code of Regulations Title 5**
   - Would like to move toward approving the Handbook formally by next year
   - Develop a dynamic glossary of Title 5 language

- Add hyperlinks where applicable to webpage document
- Create a hard copy of Title V handbook for use by C & I members
- Pending decisions at C&I add language detailing process of 1st and 2nd Readings

Committee members were asked to review section II of the C & I Handbook prior to May 23, 2012 meeting. A copy of the handbook in Word version will be sent to committee members.

2. Associate in Arts and Associate in Science Degrees for Transfers Status Update and Application Procedures **McLemore and Bakhit**, discussion ensued

    - A brief history of the development of AA-t & AS-T degrees and current status of models completed at the State level was provided. Requirements for the development of degrees were shared. Members were encouraged to examine potential degree development at their divisions given the expectation that up to 80% of available degrees need to be developed locally within 18 months. Members inquired as to how to engage in the development of the degrees both at the state and local level. The faculty co-chair will follow up with the committee to provide more information about getting involved in the degree vetting process.

3. Minimum Units for Glendale Community College Associate in Science Degrees **McLemore and Bakhit**

    MST Stirdivant/Kretzman to table discussion of Minimum Units for Glendale Community College Associate in Science Degrees

The C & I co-chairs will investigate this topic, discuss with the Academic Senate President, and may provide suggestions for reframing the motion to accurately reflect all degrees/certificates included in the category of AS degrees.

III. <u>New Business</u>

1. Art 179 (Change in Hours-Second Reading) **Green**
    MSC Abram/Stirdivant to approve second reading of Change in Hours for ART 179

    - pending minor typographical and formatting changes to be implemented by division representative

The C & I co chairs reminded the committee to communicate corrections via email prior to C & I meeting in the interest of saving time and resources.

2. Art 280 (Change in Hours-Second Reading) **Green**
   MSC Abram/Schlueter to approve second reading of the Change in Hours for ART 280

   - pending minor typographical and formatting changes to be implemented by division representative

3. Social Sciences 200 (New Course-Second Reading) **Dulay**
   MSC Dulay/Czech to approve second reading for SOC S 200 with changes minor as follows:

   - pending minor typographical and formatting changes to be implemented by division representative

4. Social Sciences 200 (Prerequisite) **Dulay**
   MSC Dulay/Stirdivant to approve the prerequisite of SOC S 200 as "Prerequisite: Psychology 101 or Sociology 101."

5. June 13 C & I Meeting
   MSC McLemore/Rubke to cancel the June 13, 2012 meeting

   The next C & I meeting will be held on May 23, 2012