

ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT  
1500 N. Verdugo Road  
Glendale, CA 91208

BOARD OF TRUSTEES MEETING NO. 10

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Mr. King at 5:04 p.m. on Monday, February 23, 2009 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian  
Dr. Armine G. Hacopian  
Mr. Victor I. King  
Dr. Vahé Peroomian  
Mr. Tony Tartaglia  
Ms. Ovsanna Khachikian ST

Administrators Present:

Dr. Audre Levy  
Dr. Cynthia Dorroh  
Dr. Karen Holden-Ferkich  
Ms. Brenda Jones  
Mr. Edward Karpp  
Dr. Dawn Lindsay  
Dr. Mary Mirch  
Mr. Ron Nakasone  
Ms. Elmira Nazaryan  
Dr. Vicki Nicholson  
Mr. Amir Nour  
Dr. Rick Perez

Dr. Jewel Price

Mr. Alfred Ramirez  
Mr. Steve Wagg

Representatives Present:

Academic Senate - Dr. John Queen  
CSEA - Mrs. Saodat Aziskhanova  
Guild - Mr. Gordon Alexandre

The media was represented by the GCC El Vaquero. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Ovsanna Khachikian, Student Trustee.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments from the audience.

SPECIAL PRESENTATION

1. "Strategic Master Plan 2008-2014: An Overview of Our Plans for Student Success"  
Dr. Peggy Renner, Coordinator of Strategic Master Plan, presented a PowerPoint presentation to the Board. Highlights are as follows:
  - Strategic Master Plan in Shortest Form: Student Access (Goal 1)
  - Student Learning Outcomes, Assessment, and Retention (Goals 2 through 5)
  - Partnership and Workforce Development (Goal 6)
  - Employee Excellence and Institutional Efficiency and Effectiveness (Goals 7 through 10)
  - Objectives show the link of our work to our Mission Statement (Objective 1.2)
  - Strategy 1: Develop and enhance Outreach services to the Garfield Campus

## SPECIAL PRESENTATION – continued

- Assessment, Agency, Timeline, and Budget Implications for Strategy 1
- Board Goals and Strategic Master Plan Goals

Comments at the conclusion of the presentation:

Dr. Hacopian

Thanked Dr. Renner for her outstanding work, not only on this project, but for her efforts over the years. She also asked Dr. Renner to thank all those involved in the Strategic Master planning. Dr. Hacopian remarked that the information that Dr. Renner provided integrating the Board goals with the Strategic Master Plan goals is quite meaningful.

Mr. King

Thanked Dr. Renner and her committee. He asked if there has been a determination regarding Garfield becoming a noncredit campus by 2014. Dr. Renner replied that the question warrants discussion and will be part of the plan's development. She added that the College needs to determine how to best use the space.

## INTRODUCTION OF EXECUTIVE DIRECTOR OF THE GLENDALE COLLEGE FOUNDATION

Mr. King then said that he wished to introduce the new Executive Director of the Foundation, Ms. Lisa Brooks, who has an impressive resume and for whom a reception was held prior to this evening's Board Meeting. He invited Ms. Brooks to say a few words. Ms. Brooks thanked all for the warm welcome and said that she is thrilled to bring her strategic fundraising and communications skills to the College. She said that she is pleased to be working with a good Foundation Board and is looking forward to working in partnership with them to build a strong Foundation for the future.

## INFORMATIONAL REPORTS

## 1. Delay Student Services Lab Building Project

The report was duly noted and the following points were clarified:

- The funds remain suspended.
- Once the state releases its suspension, work will resume on the planning and design of the building.

## 2. Measure G Funds Balances and Schedule Update

The report was duly noted.

## CONSENT CALENDAR

*Consent Calendar Items No. 1, "Approval of Minutes," and No. 11, "Change Order No. 001: Value Engineering – Garfield Campus Expansion Project" were pulled from the Consent Calendar for discussion and placed under "New Business/Action" to be voted on separately.*

## 1. Approval of Minutes

*Please see page 225 of these minutes.*

## 2. Resolution No. 22: Approval of Request for Declaration of Emergency and for Authorization to Enter Into Contracts for Repair of Gas Leak

CONSENT CALENDAR - continued

3. Resolution No. 23: Approval of Acceptance of Real Property Pursuant to Claim Deeds from Glendale Unified School District
4. Warrants - District Funds – January 1, 2009 through January 31, 2009
5. Purchase Order Listing - January 1, 2009 through February 10, 2009
6. Contract Listing - January 1, 2009 through February 10, 2009
7. Budget Revisions and Appropriation Transfers - General Fund Unrestricted (01) January 1, 2009 through January 31, 2009
8. Budget Revisions and Appropriation Transfers - General Fund Restricted (03) January 1, 2009 through January 31, 2009
9. Budget Revisions and Appropriation Transfers – GO Bond Proceeds (3<sup>rd</sup> Issue) (73) January 1, 2009 through January 31, 2009
10. Approval of Agreement for Consultant Services for Educational Facilities Planning
11. Change Order No. 001: Value Engineering – Garfield Campus Expansion Project  
*Please see page 226 of these minutes.*
12. Declaration of Surplus – Vehicle
13. Academic Personnel Report No. 8
14. Classified Personnel Report No. 8

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve Consent Calendar Items Nos. 2 through 10 and 12 through 14.

The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

Consent Calendar Item No. 1 – Approval of Minutes

a. Regular Board Meeting of January 26, 2009

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to approve the Regular Board Meeting minutes of January 26, 2009 as amended.

Dr. Peroomian remarked on minor corrections given earlier in the day to the Recording Secretary. On page 214: all Members of the Board should be recorded as present; and on page 216: the motion for Consent Calendar item No. 1 was made by Mrs. Gabrielian and seconded by Mr. Tartaglia.

The motion passed unanimously.

b. Special Board Meeting of January 30, 2009

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve the Special Board Meeting minutes of January 30, 2009.

## NEW BUSINESS REPORTS/ACTION – Consent Calendar Item No. 1 - continued

Mr. Tartaglia noted that his vote would be an abstention, as he was not present at the Open Session of the January 30, 2009 Board Meeting.

The motion was approved by the following vote: Gabrielian, Hacopian, King, Peroomian, Khachikian (aye), Tartaglia (abstain).

Consent Calendar Item No. 11 - Change Order No. 001: Value Engineering – Garfield Campus Expansion Project

It was moved (Mr. Tartaglia) and seconded (Ms. Khachikian) to approve Consent Calendar Items No. 11.

Mr. Tartaglia

Said that he had trepidation with regard to the elimination of a second elevator and that the ramifications would impact the disabled students. He said that a second elevator at a later time would be costly and recommended the Measure G funds at this time to incorporate the second elevator in adding utilization of the project.

Mr. Nakasone

Said that the purpose of identifying the value engineered items was to try to stay within budget, but that the deletion of the second elevator is a decision that the College would regret in the future. He added that the second elevator would certainly be helpful to disabled students.

Dr. Peroomian

Said that he was in agreement with Mr. Tartaglia and that the second elevator was grouped with other change order items that fell under a beautification category. He added that the College is trying to build for the future and that GCC has the funding for the second elevator at this time. It is money well spent.

Dr. Hacopian

Asked the Board President if he would allow her to ask Dr. Holden-Ferkich, Associate Vice President of Continuing and Community Education, to state her thoughts. Mr. King assented.

Dr. Holden-Ferkich

Said that the second elevator would benefit the disabled students and that she would like to see the elevator factored back into the project if at all possible.

Mr. King

Asked Mr. Nakasone if there were any procedural or contractual problems to adding the second elevator back in and Mr. Nakasone replied that there were not. He then said that he was seeing a consensus and called for a motion to table the approval of items 1 through 5.

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) to table the original motion and to approve items 2 through 5 in Consent Calendar Item No. 11, to add the second elevator back into the project at a cost of \$57,176, thus changing the additional allocated amount to \$267,176 authorized by the Board of Trustees from the unused Health Sciences Center project allocation.

The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION - continued

## 1. Campus Beautification Fund

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve New Business Report No. 1.

Mr. Tartaglia

- Remarked that the campus has been tightening its belt for some time prior to the current state economic crisis and said that he and his colleagues do not want to get into a mode of deferring maintenance.
- Reviewed the history of the proposed fund, which came to the November 2008 Board Meeting. In January, the Glendale College Foundation unanimously indicated that they are willing to house and maintain the fund in an endowment.
- Said that the Campus Development Committee, not the Board of Trustees, will manage the funds.
- Said that he would like to see the fund grow to \$25,000 before any funds are expended.
- Has had a discussion with Ms. Aziskhanova and that she has indicated that the CSEA Board is willing to work with Campus Development with regard any CSEA contractual issues.
- Announced that the funds in an existing scholarship in his name, amounting to almost \$5,000, will be moved into the campus beautification fund.

Mr. King

Thanked Mr. Tartaglia for his generosity.

Dr. Hacopian

Thanked Mr. Tartaglia and said that she, also, would be contributing to this fund.

The motion passed unanimously.

## 2. 2009 - 2010 Sabbatical Requests

Mr. King remarked that New Business No. 2 had been revised since it was drafted and:

- Noted that there were changes to the Brown Act in July 2008 that puts extra onus on the Board and Administration to circulate modifications to the agenda if those modifications come close to the meeting time.
- Said that, in reviewing the revision, finds that the information quantifies the sabbatical reimbursement request that the Board is being asked to approve.
- Said that the revision does not add anything and that he did not think that the Board needs to approve the revision.
- After summarizing the report, asked if his interpretation of the revision was accurate. The Vice President of Instructional Services responded in the affirmative. Mr. King then asked for a motion.

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve New Business Report No. 2.

NEW BUSINESS REPORTS/ACTION – New Business Report No. 2 - continued

Mr. Tartaglia

- Thanked the committee that processed the sabbatical requests.
- Acknowledged that, contractually, the faculty could have brought

forward a great number of sabbaticals and thanked them for their prudence in this time of fiscal crisis.

- He voiced his support of the recommendation.

#### Dr. Peroomian

- Noted that he has gone on record in the past stating how impressed he is with the caliber of the sabbatical requests and the tangible end-products of those leaves.
- Is re-emphasizing his request that the Board see a presentation by those who have returned from sabbatical, so that their work can be truly appreciated.

#### Dr. Hacopian

- Remarked that, while she appreciates the work of the committee, is very uncomfortable in approving any sabbaticals during these tight financial times.
- Said that she shall be voting no.

The motion was approved by the following vote: Gabrielian, King, Peroomian, Tartaglia, Khachikian (aye). Hacopian (nay).

## REPORTS

### 1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- Responded to Dr. Hacopian's vote on New Business No. 2, applauded the Board for supporting the principle of sabbaticals and thanked the Administration for working closely with the Senate and the Guild.
- Reported that the Academic Senate (AS) has begun recruiting for the joint GCC/LACCD Atwater Campus task force.
- Reported that the AS has also authorized the following:
  - ♦A task force to revisit graduation requirements.
  - ♦A joint task force with the Guild to revisit the tenure track processes.
- Has requested a report on Basic Skills improvement rates in response to the presentation at the December Board Meeting.
- Made a recommendation for the maximum number of hours a student should be in preparation for class.
- Is awaiting the report from the statewide Academic Senate and CCLC on the January Technical Assistance visit. Once the report is received, the Senate will hold an electorate meeting to discuss the results. This report will be important to consider with regard to Accreditation.

### 2. GUILD REPRESENTATIVE TO THE BOARD

Mr. Gordon Alexandre

- Said that he seconded Dr. Queen's remarks regarding sabbaticals. He thanked the Administration and the majority of the Board for their support.
- Said that the Guild/District negotiations team dinner was productive and should lead to better negotiations. He noted that Trustees Peroomian and Tartaglia were in attendance and that he was not.

## REPORTS - Guild Representative – continued

- Announced that Guild negotiations are slated to begin this week. The Guild membership is being surveyed on openers for the 3-year agreement.
- Announced that an Adjunct Faculty Meeting is scheduled for March 14 and that

- a meeting will be scheduled for the Garfield Campus in late March.
- Reported that the California Federation of Teachers Convention will be held March 20-22.
- Said that he wished to reiterate that the purpose of the joint GCC/LACCD Atwater Campus task force, which is to work out a mutually beneficial arrangement to tap into the population that currently attends neither campus. Also wished to note LACCD's future plans of a proposed Burbank campus and the impact to GCC.

### 3. CSEA REPRESENTATIVE TO THE BOARD

Ms. Saodat Aziskhanova

- Said that she is looking forward to the upcoming CSEA/District team negotiations lunch and noted that Members of the Board have not been included on the guest list.
- Reported that the Classified will hold a retreat during Spring break and that Administrators and the CSEA labor representative will be invited.

### 4. SUPERINTENDENT/PRESIDENT

Dr. Audre Levy

- Thanked the ASGCC for their newsletter.
- Welcomed Ms. Lisa Brooks.
- Announced that enrollment is up by 8%.
- Reported that she had received positive responses from the community to the letter that was sent out to the College's neighbors at the beginning of the Spring semester.
- Announced that Dr. Queen has assumed the Accreditation Chair position and that Dr. Queen, Dr. Lindsay, and Ms. Lewis will be working on adjusting the timeline.
- Is preparing letters to be sent to the Governor and key legislators to thank them for their efforts in finalizing the budget.
- Called upon Mr. Nakasone, who then gave a brief budget update.
- Thanked the negotiations teams for wanting to work more collegially together, attended the Guild/District dinner, and is looking forward to the CSEA/District lunch.
- In response to the question raised by Dr. Perroomian about the status of the second summer session, Dr. Levy said that there was never discussion about cancelling second summer session, as this is a negotiable item.

### 5. BOARD OF TRUSTEES

Student Trustee, Ms. Ovsanna Khachikian

- Said that the ASGCC Spring Legislature is now in session.
- Reported that the AS provided information booths during the first week of Spring semester.
- Distributed a copy of the ASGCC newsletter to the Members of the Board.
- Stated that the ASGCC stands behind the Student Services Classroom Building because it would be a great asset to the student body.
- The ASGCC is upholding its mission to inform students about the financial situation in California.

### REPORTS – BOARD OF TRUSTEES – Ms. Khachikian - continued

- The AS students will participate in a rally for education at PCC this coming Friday.

Member, Dr. Armine Hacopian

- Welcomed Lisa Brooks.
- Expressed her best wishes to former Student Trustee, Steven Ferguson, who is running for Burbank City Council.
- Congratulated Mr. Richard Kamei for his recently published article.
- Congratulated the GCC Cheerleaders for their role in the movie, “Fired Up!”
- Congratulated Mrs. Gabrielian, who has been named “Woman of the Year” by the Glendale Latino Association and will be honored at the upcoming GLA event.
- Thanked Dr. Levy, Dr. Lindsay, Dr. Harlan and Dr. Holden for assisting students who had contacted her regarding registration issues.

Member, Mr. Tony Tartaglia

- Welcomed Ms. Brooks.
- Thanked the Guild and Administration for inviting Dr. Peroomian and himself to the Guild/District negotiations team dinner. Said that when there are bottlenecks in negotiations, the door is open. Said to let them know early and often, so that they can help facilitate.
- Addressed the enrollment numbers.
  - ♦Dr. Perez explained that enrollment was at 15% the first week, is at 8% now, and that census is next week.

Clerk, Mrs. Anita Gabrielian

- Thanked the Faculty for working with the Administration to take on additional students this semester.
- Welcomed Lisa Brooks.
- Thanked the Senate and Administration for the well-organized Technical Assistance workshop and added that it was a learning experience for all.
- Congratulated Dr. Hacopian for being honored as “Business Woman of the Year” by the Armenian American Chamber of Commerce.

Vice President, Dr. Vahé Peroomian

- Welcomed Lisa Brooks
- Said that the Technical Assistance meeting and the Guild/District negotiations dinner both have helped improve collegiality and communications.
- Announced that he will deliver a lecture on Space Weather tomorrow at GCC.
- Addressed Temporary One-Stop Registration Center:
  - ♦When the Board voted on the Measure G priorities in September 2005, they were told that the College would lose 50% of its students because GCC does not have a one-stop registration center.
  - ♦This was the backbone of the reasoning of having a large Student Services Classroom Lab Building.
  - ♦The Student Services Classroom Lab Building is now being delayed at least five years and therefore will the College not have a one-stop registration center for that period of time? Asked if this is what the College intends after identifying not having a one-stop center as a major factor in losing students?
  - ♦Is aware that there have been efforts to establish a one-stop registration center and recognizes that the plan must go through the appropriate governance

REPORTS – BOARD OF TRUSTEES, Dr. Peroomian - continued

channels. The current hiatus in construction will afford the College the opportunity to work on the proposed one-stop center.

♦Is requesting that the plan move forward through governance and that a report be made to the Board on the progress.

Dr. Hacopian

- Made note that a report had been previously requested.

Mr. King

- Stated that the issue could not be discussed during Communications, and that it is now noted that this is a second request.

President, Mr. Victor King

- Welcomed Ms. Brooks.
- Announced that Dr. Queen would assume the role of Accreditation Chair and acknowledged Mr. Roger Bowerman for his work in that capacity. Mr. Bowerman will be returning to the classroom. Mr. King thanked Mr. Bowerman for working with Mr. King and Mrs. Gabrielian on accreditation and that his efforts are greatly appreciated.

## BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Peroomian

Requested the following two reports to the Board:

1. Temporary One-Stop Registration Center (Please see Communications, page 230.)
2. Reduction of Design of Student Services Lab Building to bring project in under budget.
  - The College is now spending the last part of the Measure G money.
  - \$17 million of Measure G money is slated for the Student Services Classroom Lab Building. Construction will be delayed at least 5 years.
  - Within the next few months, the Board will be receiving a request for classroom renovation in order to address block scheduling and several other issues. Approximately \$1 million (of the \$17 million slated for the classroom lab building) will come from Measure G funds.
  - The current design of the classroom lab building has reached 88,000 square feet (originally it was planned for 50,000-odd square feet).
  - \$17 million is in "today's dollars," which will not buy the same in 5-6 years. The College will not be able to afford this building.
  - With the hiatus on construction, requested that the design of the building be reviewed, determine what is essential and see if the design can be cut 10%, 5% or whatever's necessary in order to come in under budget when construction finally begins.

## COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

Mr. King announced at 6:10 p.m. that the Board would adjourn to Closed Session to consider Closed Session Items No. 1 and No. 2. He said that there would be no items to report out.

## CLOSED SESSION

1. Conference with Labor Negotiators  
Agency designated representative: Dr. Vicki Nicholson  
Employee organization: Glendale College Guild
2. Public Employee Performance Evaluation  
Title: Superintendent/President

RECONVENE IN PUBLIC SESSION – 7:25 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 7:25 p.m.

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Mr. Victor I. King, President

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Mrs. Anita Quinonez Gabrielian, Clerk

Board of Trustees Regular Meeting, February 23, 2009  
Minutes recorded by Sally Holmes, Secretary to the Superintendent/President