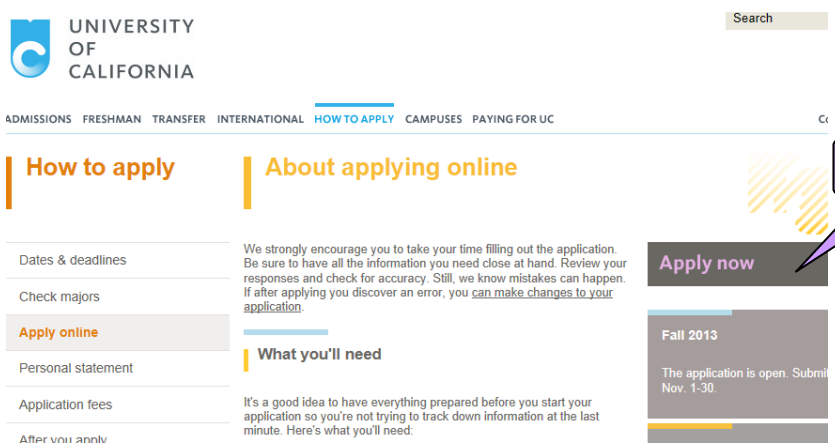
Steps to follow to complete your 2013-2014 UC application…

Step 1: To begin your UC application, go http://admission.universityofcalifornia.edu/how-to-apply/apply-online/index.html **or** from the GCC Transfer Center www.glendale.edu/transfercenter under Quick links click on Applications and select UC Applications

- Click: **Apply now** on the left side of the screen.

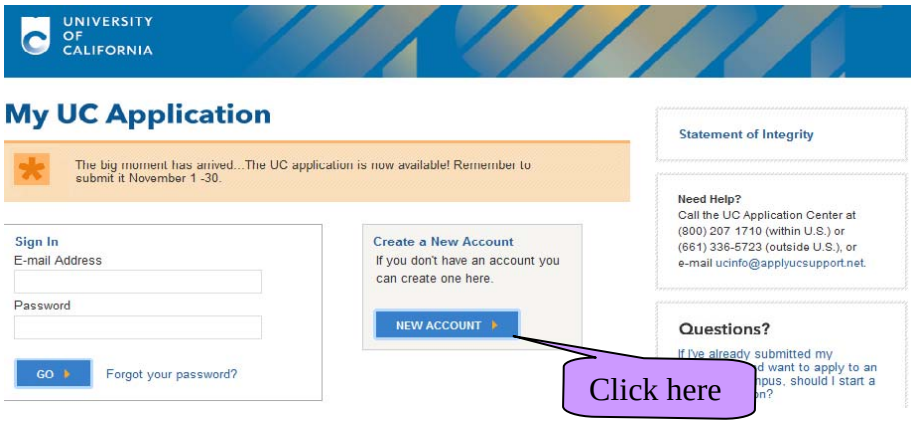


Filing period for Fall 2013

Start your application now. Submit it November 1–30.

Good to know

Each time you click "Next" or move to another page, your application will be saved.



What You'll Need

It's a good idea to have everything prepared before you start your application so you're not trying to track down information at the last minute. Here's what you'll need:

Transcripts. You want to ensure the information you enter is accurate. Print your course history from your MyGCC account

Test scores. Transfer applicant, are not required to include SAT/ACT test scores. All applicants should report scores for any Advanced Placement, International Baccalaureate, TOEFL or IELTS exams they have taken.

Annual income for 2009 and 2010 (your parents' if you're a dependent; yours if you're independent.) This is optional unless you're applying for a fee waiver or for the Educational Opportunity Program.

Social Security number, if you have one. We use this to match your application to things like your test score report and final transcript. (AB540 students will leave the social security number off the application)

Citizenship status. You must enter your country of citizenship (or "No Selection" for AB540 students). If your country of citizenship is outside the United States, you'll need to provide your immigration status and your visa type.

ELC ID number. If you were designated eligible in the local context after 11th grade, include the 12-digit identification number that was included in your notification letter from UC. This number was given to you when you were in High School if you don't have one leave blank.

Statewide Student ID (optional). Each K-12 student in California public schools is assigned an ID number. If it's not printed on your high school transcript, ask your counselor or registrar.

Credit card. If you prefer to pay by check, you can mail your payment.

Step 2: Create Login:- E-mail Address - E-mail is used as your login and for all UC correspondence. Make sure to use an email you check frequently. Password: Password - Your password should be 8-15 characters. It must contain characters from at least three of the following categories: English uppercase letters (A - Z), English lowercase letters (a - z), numerals (0 - 9), and symbols (! @ # $ % ^ & * ( ) + < > ? -). Passwords are case sensitive.

Step 3: There are eight sections to complete your application.
Section 1: ***Start***.
1. Term & Level (Check the box "Transfer". At the bottom of the page check the box 60–89 semester/90–134 quarter units (junior transfer)
2. Address & Phone (List mailing address and phone number)
3. Residency (How long have you lived in California) check box that applies to you.
4. Citizenship (Select the country of Citizenship – if you are an AB540 student choose "No Selection"

If you are an AB 540 student, or in the process of becoming an AB 540 student, or if you are undocumented, answer the questions below as outlined:

- It is okay to leave the Social Security number off the application.
- You do not need to answer the questions about Visa and Immigration status,
- Leave blank the question about State of Legal Residence.
- When the question comes up about "Country of Citizenship", click the scroll bar and choose "No Selection".

Section 2: **Campuses & Major**

1. Campuses

Select all campuses to which you would like to apply.

You may apply to one campus or all nine using this application. The application fee is $70 per campus ($80 for international applicants). Be sure to have a credit card available when you are ready to submit your application.

2. Majors

Click on a college below to view a list of majors to choose from.

- For each campus you wish to apply to, please make sure you choose a major and an alternate major.
- For UCSD, you must rank all 6 colleges or the program will not let you continue. All colleges at San Diego accept IGECT, but Revelle College will require additional general education courses.

3. Review Campuses & Majors

Section 3: Scholarship
1. Scholarship Opportunities **2. Review Scholarships**

UC awards scholarships to students with specific backgrounds, academic interests or career objectives. The characteristics used to determine eligibility for these scholarships are grouped into eight categories, which are listed below. Click on a category to view the list of scholarships and check the appropriate box(es) to indicate the characteristics that apply to you. You may select up to 16 characteristics.

Section 4: **About You (REQUIRED FOR FEE WAIVER)**
1. Personal Information ***3. Family Size & Income***
2. Parent Information ***4. Review About You***

Many questions in this section are optional and you are not required to provide the information. However, if you are applying for EOP or if you are applying for an application fee waiver (Step 8), you must answer the questions in this section

When asked about income, please use pretax income and do not include financial aid dollars.

Section 5: ***Academic History***
1. Last High School Attended **3. Other Academic History**
2. Colleges & Courses **4. Review Academic History**

This is the most crucial and time consuming. Take time to complete it thoroughly.
List all colleges and schools that you have attended, even if you do not complete any transferable course.
Failure to list previous college or schools attended could void this and all future applications to the UC system.

For the "Dates of Attendance" section, make sure you put the starting date and the last date you plan to attend. For the "Select term Type",
Glendale Community College is a "Semester with Winter."

Key to Grade Codes
AR - Academic Renewal (only if already awarded)
CR – Credit
IN – Incomplete (only if already awarded)
IP - In Progress
NC - No Credit
NP - No Pass
PL – Planned
PS – Pass
WF - Withdraw Failure (GCC doesn't use)
WI – Withdraw (GCC "W")
GCC does not use "+" or "-" only use letter grade
A, B, C, D, F

You should use an unofficial copy of your GCC transcript to complete this section. Your course history is available on MyGCC account or request a student copy of your transcript from GCC's Admission & Records office. Unofficial copies from previous institutions are not available.

If your courses aren't listed, click "I don't see all of my courses" at the bottom of the page and enter them manually.

Transfer Admission Programs - Indicate your participation in UC transfer admission preparation program(s) by selecting the appropriate box(es). Select no more than seven.

GCC Scholars students select - UCLA Transfer Alliance Program (TAP)
If you completed a TAG application check the boxes that apply

IGETC Status – Prior to transfer will you be certified for completion of the IGETC? ☐ yes ☐ no
There is no request on the application for an overall GPA.

Section 6: ***Activities and Awards -*** This allows transfer students to use activities from the past four years. Estimate an end date if any activity is ongoing. For community service, not any leadership positions.
Section 7: ***Test Results*** List Advanced Placement AP scores, or International Baccalaureate IB results, or TOEFL, IELTS or APIEL. If none of these are completed, move to the next section.
Section 8: ***Personal Statement – CAUTION! The application area to write the answers to the essay questions is time-sensitive. It will "time out" after 30 minutes and you will lose anything you have created there. PLEASE use a word processor for your essay answers and then "cut and paste" into your application.***
Section 9: ***Review and Submit*** A "Review Summary" will appear that you need to review for accuracy and completeness.

Read carefully the information in the "Verify Information" box. Hit the "Start submit Process" button.

Statistical Information in the application is voluntary.

The "Release/Affidavit" screen, if you check the boxes, allows us to receive transfer information and allows counselors to call the admissions office on you behalf, if necessary.

Applications are $70 for each campus, $80 for international students. You can apply for application fee waivers right online. Fee waivers waive the fee for 4 campuses. (If you are an EOPS student and did not qualify for a fee waiver, select pay by check and mail in an EOPS paper fee waiver from the EOPS office)

If you have a paper fee waiver provided to you by a UC representative or your EOPS office, click the "Mail" option for payment, then when the "bill arrives, send the Fee Waiver as payment.

At the end, you can print a receipt with an application ID number. You should also receive an immediate email confirmation of your submission.

Congratulations, you have just completed your UC application!

There are several workshops planned to assist you in filling out your application. Flyer with location, dates and times is available in the Transfer Center or www.glendale.edu/transfercenter for information. No appointments are necessary.