

ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 N. Verdugo Road
Glendale, CA 91208

BOARD OF TRUSTEES MEETING NO. 18

The special meeting of the Glendale Community College District Board of Trustees was called to order by Mr. Tartaglia at 5:03 p.m. on Monday, June 21, 2010 in Kreider Hall of the San Rafael Building.

Trustees Present:

Dr. Armine Hacopian
 Mrs. Anita Quinonez Gabrielian
 Dr. Vahé Peroomian (excused)
 Ms. Ann Ransford
 Mr. Tony Tartaglia
 Ms. Lilya Avagyan ST

Administrators Present:

Dr. Kristin Bruno
 Ms. Cynthia Dorroh
 Dr. Ron Harlan
 Dr. Karen Holden-Ferkich
 Ms. Kim Holland
 Dr. Edward Karpp
 Dr. Dawn Lindsay
 Dr. Mary Mirch

Mr. Ron Nakasone

Dr. Vicki Nicholson
 Mr. Amir Nour
 Dr. Rick Perez
 Dr. Jewel Price

Bargaining Unit Reps:

Ms. Saodat Aziskhanova
 Dr. Ramona Barrio-Sotillo
 Mr. Michael Scott

The media was represented by the Glendale News Press. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Ms. Lilya Avagyan, Student Trustee.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

SPECIAL PRESENTATIONS

1. Presentation to Outgoing Measure G Bond Oversight Committee Members

Mr. Zaven Kazazian
Mr. Gary W. Kemper
Mr. Marc Stirdivant

Mr. Tartaglia expressed his appreciation, on behalf of the Board, to the three outgoing members for their service on the Measure G Bond Oversight Committee. He presented certificates of appreciation to Mr. Kemper and Mr. Stirdivant, who were in attendance. The Trustees each expressed their thanks to the three outgoing members.

CLOSED SESSION (1)

1. Public Employee Appointment
 pursuant to Government Code ' 54957
 Title: Vice President of Administrative Services

Mr. Tartaglia announced at 5:09 p.m. that the Board would go into Closed Session to consider Closed Session Item No. 1.

RECONVENE IN PUBLIC SESSION – 5:15 p.m.**REPORT OF CLOSED SESSION ACTION**

Mr. Tartaglia announced that he was proud to report out that Mr. Ron Nakasone had accepted the position of Executive Vice President of Administrative Services and that the Board had approved his contract.

Mr. Tartaglia's announcement was met with a round of applause by those in the room; and the Members of the Board proffered their congratulations.

SPECIAL PRESENTATIONS - continued

2. "GCC's Educational Master Plan 2020"

Dr. Edward Karpp, Associate Dean, Institutional Research and Planning, said that he would present an overview the Educational Master Plan (EMP) created in conjunction with KH Consulting Group. He acknowledged KH consultants, Gayla Kraetsch-Hartsough and Heather Sims Silva, who co-facilitated the document along with many college faculty, staff and administrators. He acknowledged, in particular, Dr. Peggy Renner for getting the plan through. Dr. Karpp reported on the current status of the plan. He said that Teams A and B have adopted the plan and that it is now before the Board of Trustees for a vote. He then proceeded with a PowerPoint presentation and highlighted the following areas:

- EMP 2020 Development Process
- Strategic Themes
- Collaboration and Mutual Respect
- Creativity and Innovation in Teaching-Learning
- Constructive and Empirically Based Decision-Making
- Continuity and Seamlessness
- Strategic Goals
 - Goal 1: Student Awareness, Access, Persistence, and Success
 - Goal 2: Economic and Workforce Development
 - Goal 3: Instructional Programs and Student Services
 - Goal 4: Fiscal Stability and Diversification
- Implementation
- Overall Implementation Responsibility: Campus Executive Committee
- Measure of Success
- Annual Reporting
- Evaluation of Planning Processes and Linkage to Budgeting, Program Review, Assessment of Student Learning

Dr. Karpp asked if there were any questions.

Dr. Hacopian asked if there were action plans for transfer and certificates. Dr. Karpp replied yes, that this was a comprehensive plan.

Ms. Ransford asked if the list of items in the back of the Accreditation Self Study were included in the EMP. Dr. Karpp said that the EMP is intended to be a higher level plan, but cross-referencing could be done.

Ms. Ransford asked if KH Consulting will assist with the measures of success and Dr. Karpp said no.

SPECIAL PRESENTATION NO. 2 – continued

Dr. Hacopian asked how much of the EMP was prepared when the Accreditation team visited. Dr. Lindsay replied that she went before the Accreditation Commission two weeks ago to discuss where the college is with the EMP and that she assured the Commission that, although it is a fluid document, the plan would be brought to the Board before the end of June. She added that bringing the document forward addressed a recommendation from the Commission.

Mr. Tartaglia thanked Dr. Karpp for his presentation.

3. “Presentation of 2010-11 Tentative Budget - Mr. Ron Nakasone, Executive Vice President, Administrative Services

Mr. Nakasone presented the 2010-11 Tentative Budget, utilizing a PowerPoint presentation. Highlights are as follows:

- 2009-10 GCC Budget Status
- 2009-10 Enrollment (at P2)
- 2009-10 GCC Revenues
- 2009-10 GCC Expenditures
- 2009-10 GCC Ending Balance
- 2010-11 State Budget
 - State Budget Effect on Community Colleges
 - May Revise
 - 2009-10 May Revise Highlights
 - 2010-11 State Budget Status
 - Budget Proposal Summary
- 2010-11 Tentative Budget Development
- GCC Budget Development Process
- Board 2010-11 Budget Preparation Resolution
- 2010-11 Rollover Budget
- 2010-11 Projected Revenue Changes
- 2010-11 Expenditure Adjustments
- Budget Actions Taken
- 2010-11 Enrollment Projection in FTE's
- Additional Needs Identified
 - Must Do Requests
 - Additional categorical support
 - Statue Unemployment Insurance
 - Full Time Faculty Obligation
 - Total Additional Needs \$0.864M
- 2010-11 Budget Status
 - Rollover Budget Deficit \$6.737M
 - Budget Actions Taken \$5.741M
 - Additional Needs Identified \$0.864M
 - Total Cuts Still Needed \$1.86.0M
- 2010-11 Budget Cut Options
- Across the Board Cuts on non-personnel line items
- Class reductions/backfill of vacancies
- Classified hourly employees
- Student Workers
- Hourly librarians/counselors
- Overtime
- Equipment

SPECIAL PRESENTATION NO.3 – continued

- Staff Development, Study Abroad, Baja, Fire Academy
- Budget Cut Principles
 - Minimize impact on students
 - Proportionate cuts to all Divisions (Instruction, Student Services, Admin)
 - Proportionate cuts to all employee groups (Guild, CSEA, Management)
 - Budget cuts evaluated with Master Plan
 - Permanent Employee layoffs only as a last resort
 - Strive to meet growth cap
 - Minimize impact of main semesters
 - Protect 5% reserve
- Pending College Issues
 - Adoption of State Budget
 - 2.2% growth funding
 - \$1.86 M budget cut required
 - 2011 Health Insurance Premium Increase
 - Additional “Must Do” request funding
 - Ending balance in excess of 5%
 - 2010-11 Collective Bargaining
- Conclusion
 - State’s fiscal problems continue to impact College budget
 - College understood 2010-11 would be a challenging budget
 - College will continue to have budget difficulties until COLA or new discretionary revenues are received.

The following are questions and comments at the conclusion of the presentation.

Ms. Ransford asked if FTES can be carried over from the previous year and Mr. Nakasone replied no.

Ms. Ransford asked if the community colleges can appeal to the state with regard to the faculty obligation. Mr. Nakasone said that there is a proposal pending to waive this and the 50% Law.

Mrs. Gabrielian thanked Mr. Nakasone for his presentation and remarked that this was definitely a challenging budget with all of the unknowns. She addressed the \$1.86M total cuts still needed and noted that one of the budget actions takes into account the 2.2% growth (\$1.5M). She said that the probability of getting the growth dollars is low, due to tax increases and the required 2/3 vote from the state legislature. She said that, discounting the growth dollars, the college is closer to approximately \$3.3M.

Mr. Tartaglia replied that, if the Governor holds true to his word, it is anticipated that he will not approve any budget with less money for higher education. He said that so far, every proposal from the May Revise on has included the growth dollars. He added that he hopes that the fee increase recommended by the Legislative Analyst’s Office (LAO) will go specifically to fund growth.

Mr. Tartaglia addressed the \$1.5M in growth dollars and said that he, too, is skeptical of this happening. He noted that the faculty is on a different pay \cycle from the classified, who are paid throughout the summer. He asked what the college’s exposure is by allowing the budget to go forward up until September 1 and how much pressure will that put on the bargaining units to ask them to come back to the table with more concessions?

Mr. Nakasone said that the District has been told by the bargaining units that they understand the deficit and numbers. He said that they understand that, by prolonging the decision to take a cut, it will mean more of a cut in a shorter period of time. He said that the management employees took

SPECIAL PRESENTATION NO. 3 – continued

a different stance, spread the cut out, and will review mid-year if they have over-contributed. He said that it is a difference in philosophy on how people want to address their share.

Ms. Aziskhanova asked how the 8% reduction in FTES due to block scheduling came about. Mr. Nakasone replied that the 8% is in the multiplier. A 3-unit class under the 61-minute hour earns 3.66 versus two 85-minute blocks that earn 3.4.

NEW BUSINESS REPORTS/ACTION

1. Educational Master Plan 2020

It was moved (Mrs. Gabrielian) and seconded (Ms. Avagyan) to approve New Business Report No. 1.

- Dr. Hacopian said that she needed time to read the EMP and would therefore abstain from voting on this item. She requested that, in the future, the Board Members be given more time to review materials.
- Dr. Lindsay said that it was no problem if the plan came back to the June 28th Board Meeting, that this would meet the date of June 30th for the Commission. She suggested placing the request for receiving materials sooner on “future agenda items.”
- Mrs. Gabrielian said that she noted that the Board is not reflected in all action items and asked if the plan is campus-based. She said that she was seeking understanding on this. Dr. Lindsay replied yes, but the plan did receive input and feedback from the Board.
- Dr. Hacopian suggested placing a paragraph at the beginning of the document saying that all constituents were involved. She noted that the Members of the Board had attended EMP meetings and presentations.
- Mrs. Gabrielian said that, after hearing Dr. Karpp’s presentation, she was fine with the plan and that postponing voting on the item would give her an opportunity to review the document.

It was moved (Dr. Hacopian) and seconded (Mrs. Gabrielian) to table New Business Report No. 1 until the June 28, 2010 Board Meeting. The motion passed unanimously.

2. Management Salary Proposal 2010-11

It was moved (Mrs. Gabrielian) and seconded (Dr. Hacopian) to approve New Business Report No. 2.

- Dr. Hacopian thanked the management employees who stepped forward and took this initial action. She said it is going to be a long process.
- Ms. Ransford said that she echoed Dr. Hacopian’s comment and said that it is appreciated that these employees took a proactive step. She acknowledged that it is a difficult time for everyone.
- Mr. Tartaglia thanked the management employees and said that he wished to illustrate that the bargaining units have various other issues of why they need to wait. He said that the college does have some time to wait for the bargaining units. He said he appreciates their input coming forward.
- Ms. Aziskhanova said that the CSEA understands the budget situation and that they will be going back to the table in September and are ready to do their fair share.
- Dr. Barrio-Sotillo said that the Guild has presented their position several times. Said that the Guild has stepped up when chips were down. Their position hasn’t changed.
- Dr. Lindsay thanked both the CSEA and Guild. She said that they have given their

NEW BUSINESS REPORT NO. 2 - continued

- commitment that they are going to give their fair share.
- Dr. Hacopian said that this impacts every family at GCC. It is people's lives and incomes. She noted that the employees are taking the salary reduction for the students.
 - Dr. Lindsay remarked that the employees are committed to each other and that they would rather take a salary reduction than have to lose any of the college's permanent employees. She said that this is a huge statement for the college as a whole.

The motion passed unanimously.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mr. Tartaglia said that the Board would entertain brief comments:

- Dr. Hacopian said that she would like to welcome Mr. Michael Scott and that he would be officially welcomed at next week's board meeting.
- Ms. Avagyan welcomed Mr. Scott and congratulated Mr. Nakasone. She also noted that Professor Garnik Sahakyan had been named 2009-2010 Teacher of the Year.

Mr. Tartaglia announced at 6:39 p.m. that the public portion of the meeting had now concluded and that the Board would convene to Closed Session. He said that, although he did not anticipate that any action will be taken, the Board would report out if any action is taken on either of the Closed Session items.

CLOSED SESSION (2)

1. CONFERENCE WITH LABOR NEGOTIATORS
pursuant to Government Code §54957.6
 - a. Agency designated representative: Dr. Vicki Nicholson
Employee organization: California School Employees Association
 - b. Agency designated representative: Dr. Ricardo Perez
Employee organization: Glendale College Guild
2. PUBLIC EMPLOYMENT
pursuant to Government Code §54957
Title: Glendale Community College Legal Counsel

RECONVENE IN PUBLIC SESSION – 7:25 p.m.

REPORT OF CLOSED SESSION ACTION – There was no action taken on the Closed Session items.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 7:25 p.m.

Mr. Anthony P. Tartaglia, President

Dr. Armine G. Hacopian, Clerk