GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 13

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:00 p.m. on Monday, March 18, 2013 in Kreider Hall of the San Rafael Building.

Trustees Present:	Administrators Present:	
Mrs. Anita Quinonez Gabrielian	Dr. Jim Riggs	Dr. Rick Perez
Dr. Armine G. Hacopian	Ms. Lisa Brooks	Dr. Jewel Price
Dr. Vahé Peroomian	Dr. Susan Courtey	Mr. Alfred Ramirez
Ms. Ann Ransford	Ms. Kim Holland	Mr. Michael Ritterbrown
Mr. Anthony P. Tartaglia (excused)	Dr. Edward Karpp	Ms. Jan Swinton
Mr. Arman Marukyan ST	Ms. Deborah Kinley	Ms. Donna Voogt
	Mr. James Krusling	
	Dr. Mary Mirch	Representatives Present:
	Mr. Ron Nakasone	Academic Senate: Mr. Michael Scott
	Mr. Amir Nour	CSEA: Mr. Hoover Zariani
	Mr. Nelson Oliveira	Guild: Ms. Isabelle Saber
		Land Carrage

Legal Counsel: Ms. Mary Dowell

The media was not represented. An audio tape of this meeting will be on file in the Superintendent/President's Office and on the college's website at http://www.glendale.edu/boardoftrustees. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Vahe Sargsyan, ASGCC Senator of Finance.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

1. Dr. Jessica Gillooly, 628 So. St. John Ave., Pasadena, CA

<u>Re: First Reading Report No. 2 - Board Policy 3570: Smoking Policy</u> Spoke in support of board adoption of Board Policy 3570 (non-smoking campus).

2. Dr. Peggy Renner, 775 N. Mentor Ave., Pasadena, CA

<u>Re: First Reading Report No. 2 - Board Policy 3570: Smoking Policy</u> Spoke in support of board adoption of Board Policy 3570 (non-smoking campus).

3. Ms. Catherine Crawford, 8020 Cora St., Sunland, CA

<u>Re: First Reading Report No. 2 - Board Policy 3570: Smoking Policy</u> Spoke in support of board adoption of Board Policy 3570 (non-smoking campus).

RESOLUTIONS

1. Resolution No. 24: Awarding of an Honorary Associate in Arts Degree to Mr. Anthony Portantino

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to adopt Resolution No. 24.

- Dr. Hacopian noted that the Board of Trustees awards honorary degrees to worthy individuals who have worked on behalf of Glendale Community College; and that Mr. Portantino certainly has done this.
- Dr. Peroomian noted that Mr. Portantino, while serving as Chair of the [California Assembly's] Higher Education Committee, did much in promoting community colleges and higher education.
- Dr. Hacopian congratulated Mr. Portantino.

The motion passed unanimously.

 Resolution No. 25: Resolution in Support of School Safety for all Segments of Public Education and in Support of the Glendale City Council's Efforts to Adopt a City Ordinance to Permanently Ban the Sale of Firearms on City-Owned Property

Dr. Hacopian asked for a motion to approve the "Resolution in Support of School Safety for all Segments of Public Education and in Support of the Glendale City Council's Efforts to Adopt a City Ordinance to Permanently Ban the Sale of Firearms on City-Owned Property."

Dr. Peroomian moved and Mrs. Gabrielian seconded.

- Ms. Ransford spoke in favor of the resolution and said that it is in the best interest of the campus. She thanked Mrs. Gabrielian and Dr. Peroomian for their strong stand on the issue.
- Mrs. Gabrielian said that she wished to clarify the motion and then read the resolution in its entirety, including the last two paragraphs of the resolution, which were reflected in the report's recommendation.
- Dr. Peroomian addressed his stand against the gun show [at the Civic Auditorium] and said that Resolution No. 25 sends a message to the Glendale City Council regarding putting an end to having guns in close proximity to students. He noted that the City Council has voted to ban [the sale of firearms on city-owned property] and will need to reaffirm their vote at their next meeting tomorrow (March 19).
- Mrs. Gabrielian said she wished to clarify that she is not in favor of repealing the right to bear arms, but because technology has changed so much, the types of weapons and ammunition belong in war and not on the streets.
- Dr. Hacopian commended Mrs. Gabrielian and Dr. Peroomian for their stand. She then reviewed the language in paragraphs five and seven. After discussion it was agreed to amend the language in paragraph five and to retain the language in paragraph seven.

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to adopt Resolution No. 25 with the amended the language in paragraph five to the following verbiage:

"WHEREAS, A comprehensive ban on assault weapons and high capacity ammunition magazines would result in far fewer deaths and far less bodily harm; and"

 At the request of Dr. Hacopian and Mrs. Gabrielian, Dr. Riggs noted that he would oversee the dissemination of a letter with the adopted resolution to the City, the Chancellor's Office, the Board of Governors, and all levels of legislators.

The motion passed unanimously.

RESOLUTIONS - continued

2. Resolution No. 26: Transfer from the General Fund, Unrestricted (01) to the Cafeteria Fund (30)

It was moved (Mr. Marukyan) and seconded (Mrs. Gabrielian) to adopt Resolution No. 26.

The motion passed unanimously.

INFORMATIONAL REPORTS

- Measure G Funds Balances and Schedule Update
 - Dr. Peroomian requested that the Board begin receiving regular updates on the Lab/ College Services Building project. (Please see Consent Calendar No. 9 on page 6 of these minutes.)
- 2. Accreditation Progress Report
 - Dr. Mirch provided an update on the mailing of the Midterm Report and thanked Ms. Lewis and Dr. Karpp for getting the report out. Dr. Hacopian asked when the college would receive a response from the ACCJC [Accrediting Commission for Community and Junior Colleges]; and Dr. Mirch replied that this would occur at the beginning of July.
- 3. Server Room Upgrade
 - Dr. Hacopian asked Mr. Nakasone when the I.T. generator would be in place and Mr. Nakasone said that this would occur, hopefully, by the April board meeting.
- 4. Status of Superintendent/President Search
 - At Dr. Hacopian's request, Ms. Voogt provided an update on the Superintendent/ President search and a timeline for the anticipated first-level interviews; open forum and campus visits; and subsequent special board meeting (final interviews).
 - Dr. Hacopian requested that the Board receive a detailed schedule for April 25, the day slated for the candidates' forum and campus visits.

UNFINISHED BUSINESS REPORTS

1. Board Policy 2345: Public Participation at Board Meetings

The report was duly noted as the second of three readings.

2. Deletion of Board Policy 9344: Appearance Before the Board of Trustees

The report was duly noted as the second of three readings.

FIRST READING REPORTS

1. Administrative Services – Board Policy 6150: Designation of Authorized Signatures

The report was duly noted as the first of two readings.

FIRST READING REPORTS - continued

- 2. Administrative Services Board Policy 3570: Smoking Policy
 - Dr. Peroomian said that he supports all comments made during Public Comment and noted that the college needs a strong educational campaign and signage to prepare the campus now for the change in policy. Dr. Riggs said that the anticipated goal is to have the policy fully in-force by this Fall. Dr. Peroomian said that the educational campaign should start immediately after the board policy is approved.
 - Mrs. Gabrielian, Ms. Ransford, and Dr. Hacopian all voiced their support of an educational campaign and providing resources. Dr. Hacopian requested that Dr. Riggs oversee the compilation of a resource list and also asked for placement of an article in *El* Vaguero.
 - Dr. Hacopian said that she is not opposed to the policy, but stated that she wanted to make her colleagues aware that there are those on campus who feel that their rights are being stepped on by the proposed revised policy.
 - Mr. Marukyan stated that the student government voted to not support the revised board policy because they felt that not enough time has been given to the enforcement of the current board policy, as Campus Police has just begun issuing citations. He said that the ASGCC would like to see if the current policy can work and then, if not, move on. He said that if, however, the Board adopts the revised board policy, the ASGCC will do everything they can to educate the students.

First Reading Reports Nos. 3 through 26

- First Reading Reports Nos. 3 through 26 were duly noted.
- Dr. Riggs indicated that the requested board policy deletions in First Reading Reports Nos. 3 through 26 are in accordance with the recommendations of the CCLC [Community College League of California] and that the board policies slated for deletion were revised and the information included in new board policies.
- Dr. Hacopian requested that, when these board policies return for a subsequent reading, the replacement board policies be included on the white agenda index.
- 3. Deletion of Board Policy 8110: Authority
- 4. Deletion of Board Policy 8210: Formulation of Policies
- 5. Deletion of Board Policy 8230: Formulation of Administrative Regulations
- 6. Deletion of Board Policy 8240: Board of Trustees Meetings
- 7. Deletion of Board Policy 8242: Notices of Meetings
- 8. Deletion of Board Policy 8245: Minutes of Board of Trustees Meetings
- 9. Deletion of Board Policy 9110: Powers and Duties
- 10. Deletion of Board Policy 9120: Terms of Office
- 11. Deletion of Board Policy 9121: Election of Members
- 12. Deletion of Board Policy 9122: Student Member of the Board of Trustees
- 13. Deletion of Board Policy 9130: Officers of the Board of Trustees
- 14. Deletion of Board Policy 9140: Annual Reorganization Meeting
- 15. Deletion of Board Policy 9210: Duties of Members and Auxiliary Personnel
- 16. Deletion of Board Policy 9250: Compensation
- 17. Deletion of Board Policy 9270: Ethical Responsibilities of the Board of Trustees
- 18. Deletion of Board Policy 9280: Trustee Evaluation
- 19. Deletion of Board Policy 9310: Adoption of Policies

FIRST READING REPORTS - continued

- 20. Deletion of Board Policy 9340: Meetings
- 21. Deletion of Board Policy 9343: Closed Sessions or Committee of the Whole
- 22. Deletion of Board Policy 9345: Quorum
- 23. Deletion of Board Policy 9346: Parliamentary Procedure
- 24. Deletion of Board Policy 9347: Roll Call
- 25. Deletion of Board Policy 9350: Communications to the Board of Trustees
- 26. Deletion of Board Policy 9410: Election of Members

CONSENT CALENDAR

The following items were pulled from the Consent Calendar and placed under New Business Reports/Action. The board member making the request is also noted.

Consent Calendar No. 1a. – Approval of Minutes – Special Board Meeting of February 14, 2013 (Dr. Peroomian)

Consent Calendar No. 7. – Acceptance of Donations - Vehicles (Dr. Hacopian)

Consent Calendar No. 9 - Approval of Agreement for Project Management Services (Dr. Peroomian)

- 1a. Approval of Minutes Special Board Meeting of February 14, 2013
- 1b. Approval of Minutes Regular Board Meeting of February 25, 2013
- 2. Warrants District Funds February 1, 2013 through February 28, 2013
- 3. Purchase Order Listing February 1, 2013 through February 28, 2013
- 4. Contract Listing February 1, 2013 through February 28, 2013
- 5. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) February 1, 2013 through February 28, 2013
- 6. Budget Revisions and Appropriation Transfers General Fund Restricted (03) February 1, 2013 through February 28, 2013
- 7. Acceptance of Donation Vehicles
- 8. Approval of Agreement for Auditing Services
- 9. Approval of Agreement for Project Management Services
- 10. Academic Personnel Report No. 9
- 11. Classified Personnel Report No. 9
- 12. Student Personnel Report No. 9

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve Consent Calendar Items Nos. 1b through 6, 8, and 10 through 12. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

Consent Calendar No. 1a. – Approval of Minutes – Special Board Meeting of February 14, 2013 (Dr. Peroomian)

It was moved (Ms. Ransford) and seconded (Mr. Marukyan) to approve Consent Calendar item No. 1a.

 Dr. Peroomian noted that he pulled Consent Calendar item No.1a as he was not present at the February 14, 2013 board meeting and will therefore abstain from voting.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Marukyan (Aye); Dr. Peroomian (Abstain).

Consent Calendar No. 7. – Acceptance of Donations - Vehicles (Dr. Hacopian)

It was moved (Mrs. Gabrielian) and seconded (Dr. Peroomian) to approve Consent Calendar item No. 7.

- Dr. Hacopian noted that she pulled this item, as she wished to extend the Board's sincere appreciation to the Glendale Fire Department.
- Ms. Ransford and Dr. Peroomian expressed their thanks, as well.

The motion passed unanimously.

Consent Calendar No. 9 - Approval of Agreement for Project Management Services (Dr. Peroomian)

It was moved (Dr. Peroomian) and seconded (Mrs. Gabrielian) to approve Consent Calendar item No. 9.

Dr. Peroomian said that he pulled this item, as he wanted to highlight that the Board
is approving this agreement tonight for the Lab/College Services Building project. He
reiterated his earlier request (during Informational Report No. 1 – page 3 of these
minutes) for regular updates to the Board on the Lab/College Services Building project.

The motion passed unanimously.

1. Ballot for California Community College Trustees Board Election – 2013

It was moved (Mr. Marukyan) and seconded (Ms. Ransford) to nominate the following individuals for the California Community College Trustees Board:

- Louise Jaffe, Santa Monica CCD
- Isabel Barreras, State Center CCD
- Susan M. Keith, Citrus CCD
- Loren Steck, Monterey Peninsula CCD
- · Linda S. Wah, Pasadena Area CCD

The motion passed unanimously.

- 2. Sabbatical Request for 2013-2014 Academic Year
 - Dr. Riggs prefaced the consideration of New Business Report No. 2 by stating that
 the recommendation in this report should include the individual's name and length of
 sabbatical. He noted that the instructor's name Ms. Dana Marterella and length of

NEW BUSINESS REPORT NO. 2 - continued

sabbatical - Fall 2013 and Spring 2014 - are included in the agenda [page 206]. Dr. Riggs distributed a revised copy of the board report to the Board and other dais participants.

• Dr. Mirch provided a brief overview of the candidate's request for sabbatical and the timeline of the request's presentation to the Board.

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve New Business Report No. 2.

The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Reported that the Distance Ed policies have gone through governance and are now official policies.
- Said that the Academic Senate supports Board Policy 3570 (non-smoking campus).
- Thanked Dr. Edward Karpp and Ms. Jill Lewis for the final submission of the Midterm and SLO Reports.
 - Responding to Mr. Scott's comment, Dr. Hacopian thanked Dr. Karpp and Ms. Lewis, who then received a round of applause.

2. GUILD REPRESENTATIVE TO THE BOARD

Ms. Isabelle Saber

 Announced that Guild elections will be underway beginning March 22 and that she may be able to announce the new 2013-2014 officers at the next board meeting. Noted that the Guild membership will receive a survey of available options that have been discussed at negotiations and the 2013-2014 re-openers.

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Hoover Zariani

- Remarked that the March 16 statewide CSEA board of directors meeting hosted by GCC was successful.
- Reported that the CSEA is in the process of ratifying a Memorandum of Understanding [MOU] on the
 effects of the work reductions to the 90 classified employees effective July 1, 2013. Said that he
 wished to address the fact that Proposition 30 has passed; and that it is his understanding that (postProp 30) most other districts have rescinded pay cuts and stopped staff reductions. Remarked on
 the classified employees' role in student success.

4. VICE PRESIDENTS

Dr. Ricardo Perez, Vice President, Student Services

- Provided an enrollment update for Spring 2013. Credit headcount is up 1.5% from Spring 2012 and up 1.25% in units.
- Reported on the bookstore textbook rental program and the savings to students.
- Reported out on the CSSO [Chief Student Services Officers] conference that he attended last week.
 - Dr. Hacopian requested that any information that includes data be reported out in writing (vs. reporting out at board meetings.)

REPORTS – Vice Presidents - continued

Dr. Mary Mirch, Vice President, Instructional Services

- Thanked Dr. Karpp, Ms. Lewis and all those who contributed to the Midterm and SLO's [Student Learning Outcomes] reports for the Accrediting Commission for Junior and Community Colleges. Noted that final copies of the Midterm Report are available this evening for the Trustees.
- Commended Dr. Jayne Campbell and the college choir for their participation in the recent USC music festival
- Referred to filers provided to the Board Members and other dais participants and congratulated Ms.
 Dora Krannig and the dance students for their participation at a recent event at the Swiss Consulate.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

 Addressed the state's 2013-14 budget and the negative impact to community colleges should Adult Education be moved from K-12 to community colleges. Said that the allocated \$300 million block grant is problematic, defunding noncredit enrollment and causing a loss of apportionment monies. To reach base, an additional 600 credit classes would be needed next year. Said that the CCLC [Community College League of California] is advocating that noncredit remain in the apportionment process.

5. INTERIM SUPERINTENDENT/PRESIDENT

Dr. Jim Riggs

- Reported on his recent participation in the Copper Mountain College accreditation team visit and said that he will share what he has learned with Dr. Mirch, Dr. Karpp and Ms. Lewis for their preparation of GCC's accreditation self-study.
- Said that he has met with faculty and will meet with managers and classified regarding the issues that he is trying to address, most being structural in nature. A letter went to the campus on February 13 listing the issues.
- Addressed the state's noncredit Adult Education proposal and encouraged those who have contact
 with legislators to advocate solving the problem vs. pushing the proposal through. Said that passage
 of this legislation would be devastating to GCC.

6. BOARD OF TRUSTEES

Student Trustee, Mr. Arman Marukyan

- Reported that the ASGCC Executive Committee participated in the March 4 "March in March" event
 in Sacramento; and that they had the opportunity to speak with legislative representatives. Thanked
 Dr. John Queen and Ms. Andra Verstraete for arranging the appointments and informing the GCC
 participants on the issues.
- Announced that the ASGCC will hold a Town Hall on April 1 during the student hour.
- Said that he agrees with Mr. Zariani's comments that the classified staff is crucial to student success.

Member, Mrs. Anita Quinonez Gabrielian

- Congratulated Mr. Anthony Portantino.
- Congratulated Congressman Adam Schiff, recipient of the college's AB 540 Support Committee's
 "Keeping the Dream Alive Award." Congressman Schiff will be honored at an AB 540 fundraising
 event on Sunday, May 19 at the home of Ms. Jeanette Stirdivant.
- Announced that college will host the first-ever GCC robotics competition on March 30 and said that
 this is a wonderful way of continuing our STEM [Science, Technology, Engineering and Mathematics]
 education.
- Noted that she traveled to Washington, D.C. with the Los Angeles Area Chamber of Commerce and two other business committees. Reported on their lobbying efforts, including financial aid funding. Lobbied for a comprehensive immigration reform that includes the "dreamers" and reported out on

BOARD OF TRUSTEES - Mrs. Gabrielian - continued

the positive effect to the nation's economy with the passage of this reform.

- Extended her wishes for a Happy New Year to the Persian community.
- Noted that during "Board Requests on Future Items," she planned to request a report on the college's Veterans program.

Member, Mr. Anthony P. Tartaglia

Mr. Tartaglia was absent this evening.

Clerk, Dr. Vahé Peroomian

- Attended the recent Athletic Hall of Fame banquet. Congratulated the Hall of Fame inductees and commended the Culinary Arts program for the quality food and service.
- Noted that he will soon begin his ninth year on the Board of Trustees and has been advocating for
 online education throughout his tenure. Said that he is happy to hear that the Academic Senate is
 moving through the steps of implementation. Commented on recent competing news articles on
 online education. Said that he hopes that the college will be ready to move its online program ahead
 in a timely manner once the pending legislative bill to legitimize online education passes. (Noted that
 there are several pending versions.)

Vice President, Ms. Ann Ransford

- Commended Dr. Peroomian for his comments on online education.
- Remarked on the Community College League of California "Fast Facts 2013" publication and distributed copies to the Members of the Board and other dais participants.
- Commented on the noncredit Adult Education issue and reported out on her participation in a task force as a LACSTA [Los Angeles County Schools Trustee Association] representative. A goal of the task force is to coalesce the K-12 and community college groups and talk about Governor Brown's proposal.
- Congratulated Ms. Brooks and her staff for the successful Athletic Hall of Fame event.
- Commented on the Student Success Initiative newsletter, which included articles on the Student Success Scorecard and Professional Development Report. Said that as a member of the CCCT [California Community College Trustees] Board, was able to contribute to the newsletter. Thanked Dr. Riggs and Dr. Queen for providing information from the faculty perspective for this publication.
- Referred to the Veterans Program at Pasadena City College and suggested that GCC look at PCC's program. Voiced her support for ramping up GCC's Veterans Program.
- Thanked all who worked on the Accreditation Midterm Report.
- Thanked all who addressed Board Policy 3570 (non-smoking campus).

President, Dr. Armine Hacopian

- Attended the college's Persian New Year celebration. Congratulated Dr. Paris Noori, event coordinator. Asked Dr. Riggs to extend the Board's congratulations to Dr. Noori.
- Attended the Armenian American Chamber of Commerce Scholarship event. Among the recipients were former GCC students.
- Attended the Friends of Armenian Music at UCLA event where GCC was recognized.
- Said that she and Ms. Ransford attended Senator Carol Liu's event ["Women of the Year" for
 outstanding accomplishments in the 25th District]. Noting that GCC has 300 veterans enrolled;
 and that she has asked Dr. Riggs to compile an information sheet on the college's Veterans
 Program.
- Announced that the Armenian Education Foundation plans to award \$2,000 in scholarships (four \$500 scholarships) and that, based on Dr. Hacopian's recommendation, one or two of the recipients will be AB 540 students.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Mrs. Gabrielian asked for a report on the technical machining program.

Mrs. Gabrielian – Requested a report on the college's Veterans Program, including the base line. Asked what kind of programs the college has for the veterans' transition, with so many veterans returning to school.

Dr. Hacopian

Requested a report out from Dr. Riggs on the GCC Leadership Academy.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

- 1. Ms. Jan Young, Noncredit Division Chair, Garfield Campus
 - Addressed the noncredit Adult Education funding issue.

Dr. Hacopian announced at 6:42 p.m. that the Board would recess to Closed Session. She said that the board meeting would be adjourned in memory of retired classified employee, Ms. Lois Solomon and noncredit ESL adjunct faculty member, Mr. Armen Kocharian.

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS

pursuant to Government Code Section 54957.6

a. Agency designated representative: Ms. Donna Voogt

Employee organization: California School Employees Association

b. Agency designated representative: Mr. Ron Nakasone

Employee organization: Glendale College Guild

c. Agency designated representative: Ms. Donna Voogt

Employee organization: Unrepresented Employees

2. CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION

Pursuant to Government Code Section 54956.9(a)

Pinto et al. v. Glendale Community College District (Case No. BC490354)

RECONVENE IN PUBLIC SESSION – 7:42 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

Since all business on the agenda had been considered, Dr. Hacopian announced at 7:42 p.m. that the meeting was adjourned.

Dr. Armine Hacopian, President	Dr. Vahé Peroomian, Clerk